

Spring Valley Water Supply Corp.  
Regular Meeting of the Board of Directors  
October 11, 2022

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President	Larry Hobbs
Vice-President	Zandy Goode
Secretary	Bert Hernandez
Director	Darrell Bledsoe
Director	David Morrison
Director	Gerald Theut
Director	Kyle Grigsby

**ITEM 1. CALL TO ORDER, ROLL CALL, DETERMINATION OF QUORUM**

The meeting was called to order at 3:30 p.m. by President Larry Hobbs.

**ITEM 2. RECOGNITION OF VISITORS**

Jerry Aguirre was present as a visitor.

**ITEM 3. PUBLIC COMMENTS**

Jerry Aguirre was present to ask for an exemption to the water restrictions in order to water the sod he just had installed at a new house being constructed at 1945 Mourning Dove Lane. He was not using water for any other purpose, but had spent \$4,000 to have sod laid at the location and it required watering every day for a couple of weeks. After consideration, it was decided the best point on the agenda to discuss this request was under "New Meter Requests."

**ITEM 4. REVIEW AND APPROVE MINUTES FROM PREVIOUS BOARD MEETING**

The minutes were reviewed and a motion was made by Gerald Theut to approve the minutes from the previous Board meetings. David Morrison seconded the motion. The vote was taken and all present approved the motion.

**ITEM 6. REVIEW AND POSSIBLE ACTION ON METER REQUESTS AND STATUS ON PRIORITY LIST FOR NEW METERS**

In order to consider Mr. Aguirre's request, Larry Hobbs made a motion to move up Item 6, New Meter Requests ahead of Item 5, the Bluebonnet report. Gerald Theut seconded the motion and on vote, it passed and Item 6 was moved up on the Agenda.

Larry Hobbs restated the request Mr. Aguirre was making to the Board to allow him a waiver to current restrictions so he could water his new sod. The discussion then proceeded to get an update on how the

system was working under the current restrictions and it was determined that the SVWSC's system was operating on a day-to-day basis depending on that day's water demand. Kyle Grigsby made a motion to deny waivers that were outside the current restrictions. The motion was seconded by Gerald Theut. On vote, the motion passed and Mr. Aguirre was told that his request had been turned down.

Terri Whitley reported that there were three meter requests on the list plus the application for a meter request that was carried over from Faulkenbery. They requested more time to make a decision but Terri Whitley had not heard back from them. They will remain on the list until they notify us of their decision.

#### **ITEM 5. DISCUSS AND POSSIBLE ACTION: BLUEBONNET WATER SUPPLY REPORT**

David Morrison gave the Bluebonnet report. The first item was our request for more water from them. David Morrison reported that Bluebonnet was going to conduct a study on future water usage by their eight members, (4 cities and 4 WSC's) and would make a determination on how to allocate the remaining unused capacity according to their study. At this time Lake Belton is at 77% capacity which means that Bluebonnet is capable of supplying us with our current usage from them. The line project to correct our supply deficiency from them is still underway though it has not been put out to bid yet. The letter we asked from Jim Lilly to us for use in dealing with developers will be sent to us shortly. The letter as requested states that they are working to supply us with the amount of water we have contracted for and an estimated timeline, if it is possible to give one.

#### **ITEM 7. TABOR ENGINEERING – UPDATE ON PROJECTS**

The first item Johnny Tabor reported on was the Plant Rehabilitation. He reported the Barsh Company was continuing work on both plants. He reports that the work is estimated to be 60% completed.

Breton Backhoe is continuing work on the waterline rehabilitation and the work on Country Springs is done and they are moving on to other areas. The total completion percentage of all rehab projects is estimated also to be at 60%.

We are waiting for a revised Plat and Deed for the additional land Ken Cooper donated for the Tate Plant. This is currently being worked on by Bo Routh and Ken Cooper. Concern was expressed about whether the land in question had been resurveyed and was going to be reduced on one side because a second yellow flag was put on the plant's fence. A discussion ensued as to whether the land was part of a retention pond in the original plans or whether a retention pond was going to be moved to another location so SVWSC could obtain the land as originally agreed on.

The Mockingbird-Robin Addition Water Improvement bids was awarded to Bear Contractors after the developer paid the full project cost. Contracts have been signed by Bear Contractors and have been signed by SVWSC. A Pre-Construction conference will be scheduled to distribute the contracts and issue a Notice to Proceed.

**ITEM 8. DISCUSS AND POSSIBLE ACTION: LAND GIVEN TO SVWSC BY KEN COOPER FOR THE TATE PLANT EXPANSION**

The Board reiterated the need to fence the land and level the plot as soon as the property was secured by the SVWSC. A motion had passed in September 2022 to authorize Mark Kocian to take care of these items as quickly as possible after the land was secured.

**ITEM 9 FINANCIAL STATEMENT REVIEW BY FRANK ALEXANDER**

Frank Alexander reviewed the balance sheet and income statement. Net income for September was \$ 29,200 and year-to-date through September 2022 it was \$263,341. Expenses were about \$63,000 higher than budget but these were due to higher water purchases of \$51, 720 and higher electric bills of \$14, 316 in year over year expenses.

Bert Hernandez made the motion to accept the financial report. Darrell Bledsoe seconded the motion and on vote, the motion passed.

**ITEM 10. DISCUSS AND POSSIBLE ACTION: REVIEW AND APPROVE 2021 TAX RETURN**

Frank Alexander presented the 2021 tax return for approval by the Board. Gerald Theut made a motion to approve the return and the motion was seconded by Bert Hernandez. On vote, the motion passed unanimously.

**ITEM 11. DISCUSS AND POSSIBLE ACTION: WEBSITE CHANGES & ADMINISTRATION**

There were two web site service providers that offered presentations on what they could do with our website. The first was from Kevin Ordner who was present to make a presentation to the Board and the second was from WP Waco who e-mailed theirs to Bert Hernandez since he was familiar with their services.

Kevin started his presentation with reaffirming the Board's concerns with the current web site and then offering his opinion made after he researched the web site himself. The three issues he found were that there was little flow on the web site making it hard to find information, it was not mobile friendly, and that there were issues in getting items posted on the site promptly.

He provided a handout to the Board and offered solutions which involved redesigning the whole web site. Items that he listed as considerations in the redesign included navigation, topography to make it easier to read, and structuring to consolidate pages.

To facilitate working with the web site, it was determined that the SVWSC could send agendas and minutes as Word documents and file and store the signed copies of the original documents.

Another consideration to explore that was discussed was what would be needed to text customers with notifications such as water outages, restrictions, etc. It was determined that the website would need to have a spot for customers to register their contact information so that this could be done.

A discussion was held concerning the time that would be involved in administering the site. Estimates on time were from 1 hour a month to 4 hours a month. This time would be billed at the rate of \$40 per hour. Outside the maintenance fee, the cost for setting up a new website would be approximately \$ 2,440 and would take about 3 weeks from the start.

Bert Hernandez presented the information that was in the response from WP Waco. WP Waco also stated that the website would have to be totally rebuilt to meet the criteria we requested. The issues they found were the same ones Kevin found when he was researching our current website. Linking the website would not be a problem to other webistes. It would not link to social media with content. Content would have to be put on it separately just as on the one Kevin would build. One hour a month would be included to post agendas and minutes and would be included in their estimated cost of \$2,500 payable up front as a bundle for the rebuild and maintenance of the website. Items sent to them would also need to be in Word.

After the presentations, a discussion ensued on which vendor to accept as our web services provider. The main concern was our ability to make contact with our provider if we needed to post something urgently. Kevin gave reassurances to the Board that he would always be available.

After the discussion, Bert Hernandez made the motion to accept Kevin Ordner's proposal . Larry Hobbs amended the motion to limit the amount spent to \$3,000 before next month. Gerald Theut seconded the amended motion and on vote, it passed unanimously.

#### **ITEM 12. DISCUSSION AND POSSIBLE ACTION: AUTHORIZATION TO PAY BILLS**

On review, the motion was made by Larry Hobbs and seconded by Gerald Theut to authorize payment of bills for October 2022. All were in favor, the motion passed.

#### **ITEM 13. DISCUSS AND POSSIBLE ACTION: FINALIZE CHRISTMAS PARTY**

The Christmas Party was set for 6:00 p.m. at 135 Prime on December 6, 2022.

At this point in the meeting, Larry Hobbs, President had to leave for another commitment and so the meeting was turned over the Zandy Goode to preside over the remainder of the meeting.

**ITEM 14. QUESTIONS TO THE BOARD BY AQUA TEXAS REPRESENTATIVES CONCERNING GENERAL OPERATIONAL ISSUES**

Dr. Judd had made a request to move an existing meter to another location on his property. A motion was made by Gerald Theut to permit such a move and the motion was seconded by Darrell Bledsoe. On vote, the motion passed.

**ITEM 15. WATER SYSTEM OPERATIONS REPORT BY REPRESENTATIVE OF AQUA TEXAS (NO ACTION TO BE TAKEN BY THE BOARD) INCLUDING THE FOLLOWING: (A) OPERATIONS REPORT; (B) WATER USAGE AND ACCOUNTABILITY; (C) FACILITIES, EQUIPMENT, AND REPAIRS;AND, (D) FINANCIAL REPORT**

Mark Kocian presented the Operations Report .

Gerald Theut made the motion to accept the water operations report. It was seconded by Darrell Bledoe. On vote, the motion passed.

**ITEM 16. ADJOURN INTO EXECUTIVE SESSION IF NEEDED AS ALLOWED BY TEXAS GOVERNMENT CODE SECTION 551.074**

There was no Executive Session.

**ITEM 17. RECONVENE INTO PUBLIC SESSION. DISCUSSION AND POSSIBLE ACTION REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION**

There was no need to reconvene as no Executive Session was conducted.

**ITEM 18. SET TIME AND PLACE FOR THE NEXT REGULAR MEETING OF THE BOARD**

The next meeting of the Board will be on Tuesday, November 8, 2022 at 3:30 p.m. at the Aqua office, 7025 Sanger Ave., Waco, TX.

**ITEM 19. ADJOURN**

A motion was made to adjourn by David Morrison and was seconded by Gerald Theut. All were in favor and none opposed. The motion carried and the meeting was adjourned.

Submitted by: \_\_\_\_\_  
Humberto Hernandez  
Secretary, SVWSC

October 24, 2022